

San Miguel Site PTO
Agenda May 18, 2026
Time: 6:00 p.m.
Location: Staff Lounge

Meeting Norms:

- We will respect everyone's time by starting ending on time
- Only one conversation at one time
- Be present with the people you are meeting with
- Please keep questions for open discussions, there will be time at the end
- Making a Motion/Voting

I. Welcome/Introductions: Started at 6:02

Stephanie Okrepkie, Julie Ratiani, Mikayla Pentecost, Bennett Holley, Mika Holman, Jackie Sherwood, Carrie Staten, Karen Kovacevich, Briana Martinet, Carrie Staten, Alyssa Lopez, Jana Eliason, Jaime Dale, Kate Davis, Katrina Corr.

II. Approval of last meetings Minutes

- a. April 13, 2026
- b. Not posted on PTO website, Julie read them aloud. Motion for approval was made and seconded.

III. Treasurer Update: Mikayla

- a. Financial report thru 5/18/2026
- b. We have spent \$92,759 this year. We started with a \$73,000 reserve to start the year. Spending like that isn't sustainable because we only raised \$68,000 at our major fundraiser (Walk-a-thon). We currently have \$43,400 in the bank, and plan to spend \$3000 more on field day. Estimating to end the year with a reserve of \$40,000. If we raise the same amount next year, we will need to trim some of our spending.
- c. The biggest addition this year was spending \$12,400 to fund field trips. This was an opportunity limited to this school year in order to use extra funds.
- d. We might consider doing a spring fundraiser next year. Maybe an adult/parent event that serves as a fundraiser (paint night, silent auction, etc)

IV. Principal Holley Report:

- a. Testing is over and our school had a 100% completion rate!
- b. Talent Show was awesome! Thank you Danielle Freebairn and Katrina Corr.
- c. So many people came to help for the Earth Day clean up, what a great turnout!
- d. Teacher Appreciation Week was amazing. A big thank you to everyone involved.
- e. Co-ed volleyball team went undefeated!
- f. A new eagle feather box has been installed, painted by Miss Patty.
- g. Lots of movement happening over the summer - at least 8 teachers are moving classrooms.

- h. There are 155 kids signed up for summer enrichment at San Miguel, with Boys & Girls club and ECC also on campus.
- i. Mr Menth is retiring. They are currently interviewing for a 1st grade, Kinder, and 6th grade replacement.
- j. Track & Field will have one meet for 5th and 6th graders on 6/29 from 1-3pm. They will be racing against Riebli at the Cardinal Newman track.
- k. We do not have enough money coming in for the 6th grade picnic. A motion was made to move \$300 from a previous budgeted line item for the districtwide science fair (which is no longer being held) and instead use the \$300 for the 6th grade picnic at the end of the year. Motion was seconded and approved.

V. Topics to Discuss:

- a. Events
 - i. Ice Skate Night 5/19/26 @ 4:15 – 5:30 p.m.
 - ii. Field Day 6/3/25 -
- b. Future Dine & Donates – Chipotle, June 1st
- c. Pool Party – August 30th
- d. Walk-a-Thon Co-Chair - Mika is looking for someone to co-chair the walk a thon fundraiser with her in 2026, so that she can train a new person to run the walk a thon going forward. Anyone interested can contact Mika directly.
- e. Trunk or Treat Community Event - A discussion has started among PTO at Riebli, Mark West, and San Miguel about the possibility of a joint trunk or treat.
- f. Imagination Playground - Do we want to purchase some large blue outdoor building blocks for the kinder yard? A 55 piece set for under the kinder yard awning is approximately \$4000. We do not have funds for this year but we can check back after July 1, possibly utilizing funds allocated for site improvement.

VI. Past Events

- a. Earth Day - 1st/2nd Grade Garden Area Clean-up – April 19th
- b. Teacher/Staff Appreciation Week 5/4-5/8/26

VII. Announcements

The PTO executive board will be meeting over the summer to prepare the budget for the next school year and will discuss a second fundraising event in the spring. Additionally we will be examining ways to trim spending on each event in order to align our spending with our estimated fundraising income.

VII. Open Discussion on anything discussed

It was suggested that instead of putting excess funds towards field trips next year, that we instead use any excess funds on permanent site improvements.

We plan to use the supply boxes again for back to school supplies in August. Stephanie will reach out to the company for the 2026-2027 school year.

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Part of the yearbook budget usually goes toward purchasing yearbooks for any 6th graders that didn't buy one, to ensure that everyone gets one. However this year there were 23 students that didn't choose to buy one, so the cost of those 23 yearbooks will be using up a large portion of the budget. But all 6th graders will still get a yearbook!

VIII. Meeting adjourned at 7:02