

San Miguel Site PTO
Agenda January 12, 2026
Time: 6:00 p.m.
Location: Staff Lounge

Meeting Norms:

- We will respect everyone's time by starting ending on time
- Only one conversation at one time
- Be present with the people you are meeting with
- Please keep questions for open discussions, there will be time at the end
- Making a Motion/Voting

I. Welcome/Introductions: Stephanie Okrepkie - President, Julie Ratiani - Secretary, Mikayla Pentecost - Treasurer, Erika Gonzalez - Parliamentarian, Katrina Corr - Vice President, Bennet Holley - Principal, Keli Colombini, Mika Holman, Jackie Sherwood, Kelley Tobin, Carrie Staten, Karen Kovacavich, Karen Lumbard, Briana Martinet, Kate Davis, Jaime Dale.

II. Approval of last meetings Minutes

- a. November 4, 2025
- b. Posted on Website

III. Treasurer Update: Mikayla

- a. Financial report thru 1/12/2026
 1. We currently have about \$98,000 in our account. Projected to spend \$68,000 this year, with a reserve of \$30,000. Mikayla is going to move \$30,000 into a high yield savings account so that our reserve can be earning interest.
 2. Walk a Thon Final Report - We spent \$2500 more than budgeted, but raised \$1500 more than we expected. We spent \$10,000 to raise \$60,000. Some items can be reused and next year's spending might be lower.
 3. Spending - We have already made donations to field trip accounts and some reimbursements to teachers for classroom supplies. Next up we will be paying for the PE and art teachers.
 4. We have \$500 for a school elective (last year it was yoga) but we do not have a plan for that this year. Discussed a possible after school art class with Ms. Patty.

IV. Principal Holley Report:

- a. The Elves' workshop was a great success!
- b. The boys basketball team concluded their season. Girls basketball tryouts will start soon.
- c. Youth truth survey is at 25% participation so far.
- d. At a recent district board meeting discussing district wide test results, the school board recognized San Miguel for having high scores.

V. Topics to Discuss:

- a. Events
 1. Elves Workshop 12/6/25 - We spent over \$1000 & brought in \$1200. The goal was to break even so we hit that mark, our closest yet!
 2. Bingo Night 1/30/26 Budget \$1800
 3. Roller Skate Night 2/26/26 @ 6 pm

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4. Family Dance 3/6/26 - Katrina discussed purchasing our own photo booth equipment so that we don't have to pay a vendor for each event.
 5. Teacher/Staff Appreciation Week 5/4-5/8/26
 6. Field Day 6/3/25 – Amanda Patrick & Kelly Van Vleck
 7. Ice Skate Night 5/8/26 8-9:30 pm
- b. Future Dine & Donate - Next is Applebee's in Windsor
c. New shirts for Teachers & Staff will be arriving in the next 2 weeks.

VI. Announcements

1. We are going to schedule a work day to beautify the STEM garden area between the office and classrooms. Sunday 4/19 time TBD.
2. Another site improvement suggested is repainting the swingset and the dome.
3. School supply boxes will be used again next year. We receive a commission of about \$200.

VII. Open Discussion on anything discussed

1. Jackie Sherwood would like to do a maker's market on April 24, using the MPR 4-6pm. For parents and students to come and sell things that they make. Riebli did the event recently so someone will check with them to see if the district had any requirements for vendors.
2. Time to start planning the swim night next fall after Labor Day.
3. The San Miguel PTO website is very out of date - check with Alicia Mills. Take off old events, update school bell schedule, academic calendar, spiritwear link, school supply boxes. Flyers for upcoming PTO events. Link to the San Miguel PTO instagram.
4. Katrina will get a quote for updating the MPR sound system.

VIII. Meeting adjourned at 7:07pm