

San Miguel Site PTO
Agenda November 3, 2025
Time: 6:00 p.m.
Location: Staff Lounge

I. Welcome/Introductions: Stephanie Okrepkie - President, Mikayla Pentecost - Treasurer, Katrina Corr - VP, Erika Gonzalez - Parliamentarian, Julie Ratiani - Secretary, Bennet Holley - Principal, Amanda Patrick, Debra Neong, Kristal Reitzell, Jackie Sherwood, Mika Holman, Karen Lombard, Alyssa Lopez, Carrie Staten, Keli Colombini, Kate Davis, Briana Martinet, Jaime Blevins.

II. Approval of last meetings Minutes

- a. September 8, 2025. Minutes posted on the San Miguel PTO Website.

III. Treasurer Update: Mikayla

- a. Financial report thru 11/4/25 - Current Balance around \$110,000 to spend. Walk-a-Thon brought in about \$20,000 in sponsorships and about \$41,000 in pledges.
- b. A Walk-a-Thon reward for class participation is going to every class thanks to an anonymous donor! With input from teachers at tonight's meeting we agreed to a \$25 Safeway gift card per class. For 18 classes that will be \$450.
- c. Field Trips - Mikayla emailed all the teachers about the field trip supplement and so far TK/K teachers have responded. A check for \$30 x # of students per class was sent to the teacher's district field trip account. Those teachers can now use funds from that account to help with the cost of whatever field trips they have planned! 3rd grade teachers will also be utilizing it for a field trip in March.

IV. Principal Holley Report:

- a. Parent Teacher Conferences went well, with high parent participation.
- b. Great CA Shake Out (Earthquake drill) was a great training for teachers/staff.
- c. Walk a Thon - Amazing parent participation, well organized, fun for kids, great fundraising for the school! Thanks to Mika and all volunteers.
- d. Read On, Sonoma! - The first trimester is over and a high percentage of students reached their reading goals.
- e. Boys basketball season has begun.
- f. School tours have started, five families toured the school today eager to get into San Miguel.
- g. Backpack hooks are up for 5th and 6th grade classrooms and the Lost & Found area.
- h. Recorder concert this Thursday for 3rd graders.

V. Topics to Discuss: Events

- a. Walk-a-Thon 10/17/25 Best Walk a Thon yet! We raised \$61,385! An anonymous donor donated towards each classroom so that every class had 100% participation. This Friday, during the morning assembly, we are having an inflatable "teacher parade" as a reward. Awards will also be passed out at the

morning assembly (most laps per grade level, most laps overall, and boy overall and girl overall). Overall 4368 laps, 728 miles overall for the school!

- b. Walk-a-Thon 2026 Mika Holman is looking for a Walk-a-Thon co-chair in 2026, and the following year 2027 looking for someone else to take over the Walk-a-Thon. This job requires planning starting in August. The chairperson will need to hit the ground running (design, theme, marketing) by the beginning of September.
- c. Elves Workshop 12/6/25 10-12pm - Chair: Karen Lombard
Bring Luvvie coffee vendor again (approved by district). Possible milk donation from Jaime Blevins/Starburcks. Photobooth needs approval from the district office due to insurance required for vendors. Budget: \$1800
- d. Bingo Night 1/30/26 – Chair: Kate Davis & Jaime Blevins. Jaime will shop for prizes. Total budget \$1800 (includes, pizza, prizes, vendor)
- e. Family Dance 3/6/26 4:30-7pm (staggered entry based on grade level) Chair: Katrina Corr with Kelly Van Vleck. Hawaiian theme. Budget \$600
- f. Teacher/Staff Appreciation Week 5/4-5/8/26 Chair: Jaime Blevins/Kate Davis
- g. Field Day 6/3/25 – Carnival Theme Chair: Amanda Patrick & Kelly Van Vleck
Budget: \$5,000
- h. Ice Skate Night 5/8/26 8-9:30 p.m. - Chair: Katrina Corr
- i. Discussed possible Cal Skate night on 3/26/26 or in April. Stephanie will check.
- j. Future Dine & Donates - Mi Ranchito donated \$250! Next Dine & Donate is at Machado Burgers on 11/12/25, both locations all day.

VI. Announcements

VII. Open Discussion on anything discussed

- a. New shirts for staff - Mika and Keli are working on it. Budget \$2500
- b. It's time for an appreciation lunch for teachers before Thanksgiving Break. Planned for Thursday 11/20, ordering from Boudin.
- c. Discussed the need for yellow jacket abatement by the outdoor lunch area.

VIII. Meeting Adjourned at 7:14pm.