

San Miguel Site PTO
Agenda September 8, 2025
Time: 6:00 p.m.
Location: Staff Lounge

Meeting Norms:

- We will respect everyone's time by starting ending on time
- Only one conversation at one time
- Be present with the people you are meeting with
- Please keep questions for open discussions, there will be time at the end

I. Welcome/Introductions

- a. PTO Members in Attendance:** Stephanie Okrepkie - President, Mikayla Pentecost - Treasurer, Katrina Corr - VP, Erika Gonzalez - Parliamentarian, Julie Ratiani - Secretary, Bennet Holley - Principal, Keli Columbini, Becky Widen, Amanda Patrick, Siara Goyer, Amanda Gayde, Karen Lumbar, Briana Martinet, Carrie Staten, Alyssa Lopez, Mika Holman, Mikayla Pentecost, Jackie Sherwood, Jana Eliason, Kate Davis, Jaime Dale, Jackie Leon

II. Approval of last meetings Minutes

- a. May 19, 2025
- b. Read aloud by Jana Eliason, previous PTO secretary

III. Treasurer Update: Mikayla

- a. Financial report thru 9/8/25
 - We ended the fiscal year 7/1/25 with \$73,000 in the PTO account. Last year we projected to bring in \$55,000 from fundraising but we actually brought in \$70,000. This year's projection is to bring in \$62,000 from fundraising.
 - Big spending last year was for Art & PE (school electives) with a proposed increase this year.
 - One additional increase is for the Principal's Discretionary Fund, with an increase from \$2000 to \$2500.
 - Proposed Estimated expenditure is \$99,000 through the end of the school year. This will include a new addition: Funding \$15,000 toward field trips in a similar way we fund teacher disbursement. Possibly doing a flat rate per student (ie \$36 per student), the details are still being figured out.
 - This would leave us with a reserve of \$30,000.
- b. Approved budget for 2025-2026 school year
 - It was suggested to make a social media post sharing how the PTO money is funding PE and Art enrichment.

IV. Principal Holley Report:

- a. The "Read On, Sonoma!" Assembly last week started the program for the year. Kids are excited about the prizes.
- b. Mr. Holley did the rules round up reviewing the school rules with students.
- c. Back to school night was a success and the PTO Pool Party at Finley had a great turnout.
- d. September is Attendance Awareness month.
- e. Last year we only had 1 TK class, now we have 2 1/2 TK classes.

V. Topics to Discuss:

- a. Making a Motion/Voting
- b. Classroom Parent
- c. Event Committee Chairs/Volunteers

The chairperson for each event needs to submit a form to the office detailing what the custodial staff needs (ie tables, chairs, sound equipment).

i. Walk-a-thon 10/17/25

Chairperson: Mika Holman

- Main fundraiser of the year. This year will have a participation award based on pledges (not based on money brought in). Classroom competitions will encourage kids to try to get 100% participation per class. A giftcard (for a TBD amount) will be given to the teacher for a class party if you reach 100% participation. The reward will be something fun like teachers racing in inflatable costumes! Jackie is managing the pledges again this year. Awards given for most laps overall, most laps per grade level, most laps per class, most boy laps, and most girl laps. Flyers will go home on 9/12. Last year we raised \$62,000 (\$25,000 business sponsorship, \$37,000 in pledges). So far we have only 8 confirmed business sponsors.

ii. Elves Workshop 12/6/25

Chairperson: Karen Lumbard

iii. Bingo Night 1/30/26

Chairperson: Stephanie Okrepiek

iv. Family Dance 3/6/26

Chairperson: Katrina Corr

v. Teacher Appreciation 5/4-8

Chairperson: Jaime Dale

(If needed possible co-chair Jackie Leon)

vi. Field Day 6/3/26

Chairperson: TBD

Vii. New Social Media Person

Coordinator: Jaime Dale

d. Future Dine & Donates

Chairperson: Erika Gonzalez

e. Potential fundraisers

Skate Night – 3/26/26

VI. Announcements

Dine & Donate – 9/18/25 Chevy's

VII. Open Discussion on anything discussed

Keli suggested a Trunk or Treat. No decision was reached for this year.

VIII. Adjourned at 7:05