

## **San Miguel Site PTO**

### **November General Meeting Minutes**

**Monday, November 13, 2023 | 6:00pm | Location: San Miguel Staff Lounge**

**Meeting called to order by** President, Mika Holman at 6:03pm

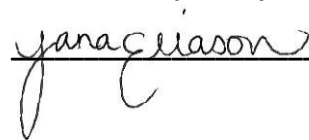
**In attendance:** Mika Holman, Sara Allen, Jana Eliason, Michelle Crosbie, Julie Ratiani, Keli Colombini, Christina Swanton, Erika Gonzalez, Elizabeth Marks, Meghan Payne, Kelley Tobin, Sara Haberthur, Sarah DeVincenzi, Katelyn Edwards, Sean Pentecost, Mikayla Pentecost, Jackie Sherwood, Miranda Forni (via phone)

- 1) **Introductions** were made by those in attendance.
- 2) **Minutes:** Previous general meeting minutes from Sept 25, 2023 were posted online for PTO members to read and review prior to the meeting. Minutes were approved unanimously.
- 3) **Treasurer Report:** given by PTO Treasurer, Michelle Crosbie (through 11/13/23)
  - a) Approve 23/24 Budget (adding line items) \$67,175 Total yearly budget
    - i) Mural \$5,000
    - ii) Garden (Best DAY ever sign) \$1500
    - iii) Teacher Appreciation \$2000
    - iv) Elves \$1850 out, \$1850 in
    - v) Field Day budget (PTO to take over) \$5000
    - vi) PE \$14,000
    - vii) Art \$3000
    - viii) Teacher stipend (up in from \$7 to \$12 a kid)
    - ix) School Assembly
    - x) Principal discretion fund \$1000
    - xi) Family Dance \$600
    - xii) 6<sup>th</sup> grade Promotion \$250
    - xiii) Talent Show \$100
    - xiv) Motion to approve the budget by Katrina, seconded by Sarah – all in favor, motion passed
  - b) PTO insurance \$650
- 4) **Principal Eagle Report**
  - a) Running club – students are entered into the system, cards need to be printed (hoping to start right after Thanksgiving)
  - b) Creative corner – parent volunteers needed (Tuesday at lunch time 12:15-1:15)
  - c) BMX stunt show – big hit with the kids
  - d) Boys basketball underway – first game nov 28<sup>th</sup>
  - e) Girls basketball starts late January
  - f) Halloween parade – move it to the morning next year (maybe PTO host a little social for the parents beforehand for 15 minutes in the MPR)
  - g) New playground – looking at December probably (ribbon cutting ceremony proposed by Mika)
  - h) Fundraiser – great job Mika! (round of applause)
- 5) **Topics to Discuss:**
  - a) Walk a thon updates

- i) Total Amount raised: \$52,299
  - ii) Business Sponsors: \$21,250
  - iii) Pledges: \$31,049
  - iv) Need to calculate average laps–anyone want to help?
- b) Family Dance 2/2: had a few volunteers stepup to take lead
  - c) Elves update (Jana): Need additional insurance (Jana and Mika to work on this – additionally insured for Elves workshop)
  - d) Amazon wish lists for Art, PE & Library
  - e) I got Art & PE’s will make post about them soon
- f) Yard signs: Possibly buy additional ones: Graduations, teacher appreciation etc (maybe add to budget)
  - g) Need to get a Snoopy's night on the calendar
  - h) Thoughts on “going live” for meetings? – eh maybe not
  - i) Something nice for teachers/staff for christmas? Small present, lunch, etc (let’s include this in teacher appreciation budget)
  - j) Talent show is happening again per Danielle, possible dates:
    - i) Audition April 10<sup>th</sup>
    - ii) Show May 3<sup>rd</sup>
  - k) Classroom supply list
    - i) Tighten up this list – Patrick to work with the teachers about this
    - ii) Amazon wish list
- 6) **Announcements**
- a) KIN dine and donate January 17<sup>th</sup> (Wednesday – all day)
  - b) Skate night was a lot of fun! (we had the whole place to ourselves)
  - c) Check from Panda Express
  - d) Machado dine and donate? (sarah to look into this)
  - e) Filipino eatery? (sarah to look into this)
- 7) **Open Discussion on anything we discussed**
- a) Canned food drive- student government?

**Meeting Adjourned at 7:11**

**Minutes Compiled by** Secretary Jana Eliason

  
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