

San Miguel Site PTO

September General Meeting Minutes

Monday, September 25, 2023 | 6:00pm | Location: San Miguel Staff Lounge

Meeting called to order by President, Mika Holman at 6:04pm

In attendance: Patrick Eagle, Mika Holman, Sara Allen, Michelle Crosbie, Jana Eliason, Meghan Payne, Erica Gonzalez, Sonja Sutherland, Keli Colombini, Shilo Nicholls, Breanne Bush, Eiann Sha, Alea Kelleher, Jackie Sherwood, Sean Pentecost, Mikayla Pentecost, Nancy Anderson, Jazmine Peterson

- 1) **Introductions** were made by those in attendance.
- 2) **Minutes:** Previous general meeting minutes from May 17, 2023 were posted online for PTO members to read and review prior to the meeting. Minutes were approved unanimously.
- 3) **Treasurer Report:** given by PTO Treasurer, Michelle Crosbie
 - a) This is Michelle's last year with a student at San Miguel. A conversation was had regarding finding someone who is comfortable with finances to take her spot next year.
 - b) Still working on this year's budget
 - c) Companies checks and sponsorships have come in for walk a thon
 - d) Teacher shirts were purchased
 - e) Switched bank account to one signer (going to request debit card- cap will probably be put on debit card)
 - f) adding line items: higher teacher appreciation budget (\$1500 last year), principal discretion fund (\$500 last year, \$1000 in the past), site improvement (benches, tables, etc.), spirit wear for volunteers (coaches), STEAM Garden (\$1000), School enrichment programs: running club, creative corner etc.
 - g) 1st & 2nd grade have put in a request for wagons to transport lunches
 - h) Spirit wear commission: \$434.07 so far
- 4) **Principal's Report:** given by Patrick Eagle
 - a) Staff Update – New enrichment teacher is great. Students seem to like her. She also helps younger kids with reading.
 - b) Student council had their elections – all positions are now filled
 - c) Omega Man stone hands assembly, broke a bat, bent steel. \$800 PTO to cover cost of assembly
 - d) Halloween Parade on the 31st
 - e) Walk a thon schedule:
 - i) 1:15 - TK-3rd right after bell rings
 - ii) 1st-3rd goes until 1:45 (stay out for recess until 1:55)
 - iii) Big kids until 2:45
- 5) **President Report:** given by Mika Holman
 - a) Walk a thon updates
 - i) Business sponsorships was a huge success (\$20,750 from businesses)
 - ii) Tshirts were sponsored \$4800
 - iii) Need superhero costumes and adults willing to wear them

- iv) Kids will all receive prizes & shirts
- v) Need goods donations: Christina is reaching out (oranges, granola bars, waters)
Suggested retailers were: Trader Joe's, Costco, Walmart
- vi) Big Gatorade jug. Small dixie cups?
- vii) QR code not working - sticker a new one? just pay for it?
- b) Family Dance 2/2: Need someone to take lead (pictures, food trucks, music, dancing, community building, other activities?)
 - i) Student council put on a school dance? Last 30 minutes of school?
- c) Elves email/meeting?--Jana
- d) Childcare for meetings? Mark West Charter
- e) Art funding—Shilo
 - i) Big ticket item is clay (\$716.24 for 28 bags of clay)
 - ii) Watercolor paper (11x15 30 pages - \$15)
 - iii) \$2000 paint, paper, clay, glaze (Patrick motioned to add the art line item, Mika seconded it)
 - iv) Eiann offered to take around letter to art stores to ask for donations, Jackie suggested legacy thrift store for crafts
- f) adding line items: Clubs? Mural? Amy, also reach out to Rachel Wright
- g) Amazon wish lists for Art, PE & Library
- h) Donated yard signs (happy birthday, etc. got it donated, might be able to use it for teacher appreciation, walk a thon, etc.
- i) Clean up PTO storage—volunteers? Spending some time out there to clean it out

6) Announcements:

- a) Social media: Facebook and Instagram
- b) Panda Express: Dine & Donate (Thanks Erika) 10/3
- c) Skate Night 10/27, kids can wear costumes!
- d) Teachers LOVED their shirts.

7) Open for comments

- a) Yearbooks - using a new company Treering
 - i) \$25 price point
 - ii) Included is 2 customizable pages
 - iii) Jana to add folders for parents to upload pictures from school events
 - iv) Presale going on for 10% off – flyers included

Meeting adjourned at 7:16

Minutes Compiled by Secretary Jana Eliason


